

Single Member Cabinet Decision

<b>Executive Forward Plan Reference</b>	<b>E2664</b>
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**Skip and Scaffold Licence Charge Review 2014-15**

<b>Decision maker/s</b>	Cllr Paul Crossley, Leader of the Council Cllr Caroline Roberts, Cabinet Member for Transport																						
<b>The Issue</b>	The management fees, relating to Discretionary Licence charges for placing Skips and Scaffolds on the Highway under Section's 139 and 169 of the Highways Act 1980, were last reviewed in December 2007. These charges do not cover the current administration costs and will be stretched further by additional requirements coming out of the Traffic Management Act 2004.																						
<b>Decision Date</b>	14 <sup>th</sup> May 2014																						
<b>The decision</b>	<p>The Cabinet Members agree that</p> <p>(1) The following schedule of fees will apply as of 1<sup>st</sup> April 2014</p> <table border="1" data-bbox="512 958 1406 1581"> <thead> <tr> <th>Charge Item</th> <th>Applicable Fee*</th> </tr> </thead> <tbody> <tr> <td>Skip Licence Application</td> <td>£50</td> </tr> <tr> <td>Skip Licence Renewal</td> <td>£40</td> </tr> <tr> <td>Retrospective Skip Licence Application</td> <td>£100</td> </tr> <tr> <td>Scaffold Licence Application</td> <td>£60</td> </tr> <tr> <td>Scaffold Licence Renewal</td> <td>£40</td> </tr> <tr> <td>Retrospective Scaffold Licence Application</td> <td>£120</td> </tr> <tr> <td>Section 50 License</td> <td>£400</td> </tr> <tr> <td>Section 171 License</td> <td>£110</td> </tr> <tr> <td>Dropped Kerb License</td> <td>£100</td> </tr> <tr> <td>Mobile Crane License</td> <td>£50</td> </tr> </tbody> </table> <p>*Plus a charge to cover loss of income when on-street parking bays are suspended.</p> <p>(2) The future increase in charges is carried out on an annual basis linked to a nationally recognisable price index.</p>	Charge Item	Applicable Fee*	Skip Licence Application	£50	Skip Licence Renewal	£40	Retrospective Skip Licence Application	£100	Scaffold Licence Application	£60	Scaffold Licence Renewal	£40	Retrospective Scaffold Licence Application	£120	Section 50 License	£400	Section 171 License	£110	Dropped Kerb License	£100	Mobile Crane License	£50
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<b>Rationale for decision</b>	It is clear from the evidence provided that the management fees, relating to Discretionary Licence charges for placing Skips and Scaffold require updating to current costs in line with forthcoming regulatory changes																						
<b>Financial and budget implications</b>	Estimated additional annual income following a review of charges will amount to a total of £36,094. The proposed charges for retrospective licence applications have been set at a level to act as an encouragement for hire companies to ensure																						

	<p>that they submit the necessary applications in a timely manner. This approach proved successful when rolled out at Bristol City Council. It is envisaged that at the current level of applications the income generated by the new charges will cover extra staff costs. The notifications requirement to the Street Works Register will be implemented as a semi-automated process so will limit additional workload, once setup.</p> <p>The new proposed charges compare reasonably well to current charges levied by neighbouring Highway Authorities, at this point in time. These charges have been compared with neighbouring Highway Authorities and those of Historical City interest i.e. York.</p> <p>Within the new application process for both Skips and Scaffolds, it will be identified that where either occupies a pay and display parking bay/s the owner will be required to reimburse the Councils Parking Service for any loss of income. Relevant information will be forwarded to Parking Services at the application stage when identified.</p>
<b>Issues considered</b>	Customer Focus; Sustainability; Other Legal Considerations
<b>Consultation undertaken</b>	<p>Known Skip and Scaffold Hire Firms operating within Bath &amp; North East Somerset.</p> <p>All the above companies will be given one months notice, following a favourable decision, of the increased charges. The relevant applications forms and pages on the website will be updated to reflect any changes</p>
<b>Other options considered</b>	None
<b>Signatures of Decision Makers</b>	
<b>Date of Signature</b>	
<b>Subject to Call-in until 5 Working days have elapsed following publication of the decision</b>	